

### ● **Evaluating and Testing Job Applications:**

Aiding the civil service, parastatal organisations and the private sector in the selection of candidates for established posts or for training.

Conducting research studies and providing special testing and data processing support upon request.

### ● **Training in Measurement and Evaluation:**

Offering training in assessment procedures to educators.

### ● **Research:**

Conducting research in support of all programmes in which MANEB is involved.

Research may be initiated at the request of a government department or any organisation, or it may arise from the interest of the Board.

Regular research studies and other testing reports prepared by MANEB include:

-validity of psychometric (aptitude) tests

-post-hoc analyses of examinations

-comparability studies between international and local examination on the grading standards

-production of booklets on test items

## **CHARGES**

MANEB is a non-profit making organisation and offers minimal charges for its services.

## **FURTHER INFORMATION**

For further information on MANEB' and its professional services, please write to:

The Executive Director  
Malawi National Examinations Board  
P.O. Box 191  
ZOMBA, MALAWI  
Tel: +265 (0) 1 525 277  
Fax: +265 (0) 1 525 351  
E-mail: [maneb@sdnp.org.mw](mailto:maneb@sdnp.org.mw)

## **FURTHER CONTACTS**

Website  
[www.maneb.edu.mw](http://www.maneb.edu.mw)

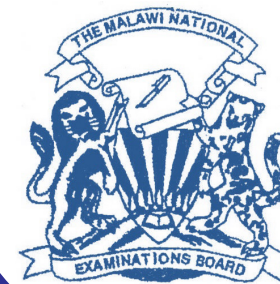
E-mail  
[pro@maneb.edu.mw](mailto:pro@maneb.edu.mw)

Twitter  
[Maneb\\_Malawi](https://twitter.com/Maneb_Malawi)

Facebook  
[www.facebook.com/ManebMalawi](https://www.facebook.com/ManebMalawi)

*Photos courtesy of Mulunguzi Secondary School, Zomba*

©MANEB 2014



## **THE MALAWI NATIONAL EXAMINATIONS BOARD (MANEB)**



*Examination in progress*

*Conducting valid and reliable examinations*

## BRIEF BACKGROUND

The Malawi National Examinations Board (MANEB) was founded in April, 1987. This was after merging the Malawi Certificate Examinations and Testing Board (MCE&TB) with the Examinations Section in the Ministry of Education. The MCE&TB had been created in 1969 by an Act of Parliament to take charge of the process of localising the development and administration of national examinations in Malawi. Prior to these developments, learners finishing their secondary education used to sit for the Cambridge overseas school leaving certificate examination.

MANEB is a parastatal organisation whose financial support comes largely from the Government, supplemented by fees charged on examinations and other services.

## MISSION STATEMENT

To conduct valid and reliable examinations for certification, selection and placement purposes; and provide professional advice relating to assessment and examinations.

## VISION

To be a highly reputable, credible and internationally recognised examining body.

## MANDATE

- Conduct academic and other examinations at the conclusion of any approved course in Malawi as it may be considered in the public interest.
- Award Certificates and Diplomas to successful candidates in such examinations.



*Candidates writing examination*

## EXAMINATIONS ADMINISTERED

### Primary School Leaving Certificate of Education

Primary School Leaving Certificate of Education (PSLCE) Examination is written by learners who are completing their final grade at primary school. This examination is also used by the Ministry of Education to select learners to all public secondary schools.

### Junior Certificate of Education

Junior Certificate of Education (JCE) Examination is the first secondary school examination. It is written by learners after completing junior secondary level which covers two academic years. Learners who pass the JCE Examination qualify for senior secondary level.

### Malawi School Certificate of Education

Malawi School Certificate of Education (MSCE) Examination is the final examination at secondary school level in Malawi. Learners who pass this examination qualify for selection into public and private colleges and universities or get absorbed into the job market.

### Primary Teacher Certificate of Education

Primary Teacher Certificate of Education (PTCE) Examination is administered to student teachers completing their studies at all Teacher Training Colleges in Malawi. Qualifying student teachers are certified to teach at any primary school in Malawi.

### Malawi Craft

Malawi Craft Examination (MCE) is administered to learners in technical colleges after undergoing two years of vocational training.

Malawi Advanced Craft Examination (MACE) is administered after undergoing four years of vocational training.

## PROFESSIONAL SERVICES

Some professional services are:

- Vetting certificates for all levels i.e. PSLCE, JCE, MSCE, PTCE, MCE and MACE on request from companies, organisations and government.
- Processing replacement of damaged or lost certificates.
- Processing academic transcripts.
- Inspecting and recommending for approval institutions which qualify to become examination centers.

- **Education and Occupational Training:**

Aiding in selection of individuals for further studies. This is done through psychometric tests developed locally or by international testing organisations but adapted for the local environment. Psychometric tests are also for selecting candidates for technical, clerical, administrative and other occupations. They are further used for testing English proficiency of aspirants for political positions such as Councilors and Members of Parliament.